

THE RISSER GROUP OF COMPANIES

2865 Executive Drive, Clearwater, FL 33762

Company Location _____

Phone # _____

Contact/Manager _____

YES/NO

Photos Taken _____
Proof of Purchase _____

CAR WASH DAMAGE REPORTING FORM

PART III Car Wash Damage Report Section

(Complete all Numbered Areas)

1 _____
Vehicle Owners Name

2 _____
Phone Number

3 _____
Store #

4 _____
Address

5 _____
Date & Time of Damage

6 Nature of Damage (Please Describe in Detail)

VEHICLE INFORMATION

7 Make _____

9 Model _____

11 Yr _____

8 Tag# _____

10 Color _____

12 _____
Witness Name

_____ Phone #

13 Statement of Property Owner _____

14 Statement of Employee from Investigation of the Incident _____

15 Date & Time of this Report _____

16 _____
Employee Signature

17 _____
Safety Committee Coordinator

IMPORTANT: TAKE IMMEDIATE STEPS TO PREVENT FURTHER DAMAGE.

Have Photos of Car Wash Damage Been Taken?	Yes	No
Is the Customer a Regular Patron of The Store?	Yes	No
Has Ryko Been Notified and/ or The Car Wash Shut Down	Yes	No

- ** Make Sure Photos of The Accident Scene Have Been Taken**
- ** Attach Police Reports, Statements from Witnesses, Employees and Responsible Parties.**

**E-Mail or Fax Incident Report Immediately To:
David Pellegrino davidp@risseroil.com/Sondra Harlow sondrah@risseroil.com- Accounting/Risk Mgmt. 727-572-9075**